
Annual Parent Notification

District Report Card

South Bend School District Report Card, which provides aggregated information, including student achievement disaggregated by category—graduation rates, LEA performance, and other required information outlined in ESSA Section 1111(h)(2):

<http://reportcard.ospi.k12.wa.us/summary.aspx?groupLevel=District&schoolId=179&reportLevel=District&yrs=2016-17&year=2016-17>

See attachment for print version.

Student Achievement Report

Students achievement reports are mailed home annually. If you did not receive a report, please contact your school office at 360-875-6041.

Teacher & Paraprofessional Qualifications

In compliance with the requirements of the Every Student Succeeds Act (ESSA) the South Bend School District would like to inform you that you may request information about the professional qualifications of your student's teacher(s) or instructional paraprofessional(s).

A. The following information may be requested for teacher(s):

1. Whether the teacher has met Washington teacher certification requirements for the grade level and subject areas in which the teacher provides instruction.
2. Whether the teacher is teaching under an emergency or other provisional status through which Washington qualifications or certification criteria have been waived.
3. The college major and any graduate certification or degree held by the teacher.
4. Whether the student is provided services by paraprofessionals, and if so, their qualifications.

B. The following information may be requested for instructional paraprofessional(s):

Paraprofessionals must work under the supervision of a certified teacher. In schools that operate a schoolwide program, all paraprofessionals must meet professional qualifications. In a Targeted Assistance program, any paraprofessional who is the direct supervision of a certificated teacher must meet the professional qualifications.

Paraeducators can provide a copy of their high school diploma — transcripts are not necessary. Schools that operate a Title I, Part A program must have a high school diploma or GED and completed the following:

1. Completed at least two years of study at an institution of higher education; or
2. Obtained an associate's or higher degree; or
3. Pass the ETS ParaPro Assessment. The assessment measures skills, and content knowledge related to reading, writing and math;
4. Completed previously the apprenticeship requirements and must present a journeycard or certificate. The portfolio and apprenticeships are no longer offered for enrollment; however, the Office of Superintendent of Public Instruction (OSPI) will continue to honor this pathway.

If you wish to request information concerning your child's teacher's and instructional paraprofessional's qualification, please contact your school office at 360-875-6041.

State Assessments

Washington students are tested regularly by the state to assess their progress as they move through school. State tests include the following, and may be taken with or without tools, supports, or accommodations*:

- **Smarter Balanced:** English language arts (ELA) and math tests
- **Washington Comprehensive Assessment of Science (WCAS):** Science test for grades 5, 8 and 11
- **End-of-Course (EOC) exams:** Math tests taken as students finish algebra 1/integrated math 1, and geometry/integrated math 2
- **Washington – Access to Instruction and Measurement (WA-AIM):** ELA, math, and science alternate assessments for students with significant cognitive challenges documented in their Individualized Education Program (IEP).

Please contact your school office at 360-875-6041 for questions related to the purpose of state assessments, why these assessments are required, and the logistics of state testing for the 17-18 school year.

Student Participation in State Assessments

Parents may request (and will be provided) information regarding any State or local educational agency policy regarding student participation in any assessments mandated by section 1111(b)(2) and by the State or local educational agency. The information must include a policy, procedure, or parental right to opt the child out of such assessment, where applicable. [ESSA Section 1112 (e)(2)(A)]

Please contact your school office at 360-875-6041 for questions.

OSPI's Written Citizen Complaint Procedures

Information about OSPI's written complaint procedures for resolving issues of violation(s) of a federal OR statute or regulation that applies to federal programs is attached to this document. Questions can be directed to your school office at 360-875-6041. Chapter 392-168 WAC Special Services Programs-Citizen Complaint Procedures for Certain Categorical Federal Programs.

South Bend School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. This holds true for all district employment and opportunities. Inquiries regarding compliance and/or grievance procedures may be directed to the school district's Title IX/RCW 28A.640 Officer Robyn Rose, and/or Jon Tienhaara Section 504/ADA Coordinator, and/or Laurie Green Compliance Coordinator, 405 E. First Street, PO Box 437, South Bend, WA 98586 (360) 875-6041

South Bend School District
Superintendent Jon Tienhaara
360.875.6041 ([more info](#))

405 E 1ST SOUTH BEND 98586-0437
Capital Region ESD 113

Select a year: 2016-17

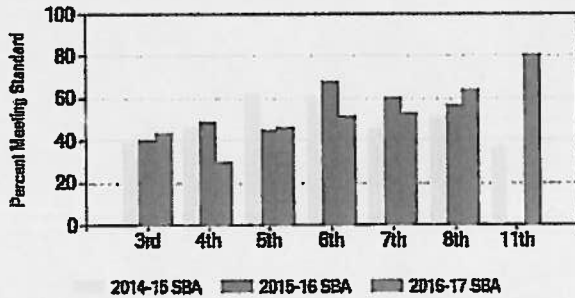
2016-17 Results (Administration Info)

Grade Level	SBA ELA	SBA Math
3rd Grade	43.4%	32.6%
4th Grade	29.5%	18.1%
5th Grade	46.3%	46.3%
6th Grade	51.6%	30.6%
7th Grade	52.9%	41.1%
8th Grade	63.6%	43.1%
11th Grade	80.0%	28.5%

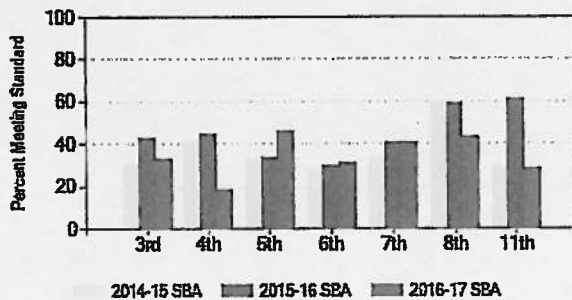
Grade Level	MSP Science
5th Grade	51.2%
8th Grade	51.3%

Grade Level *	EOC Biology
10th Grade	60.4%

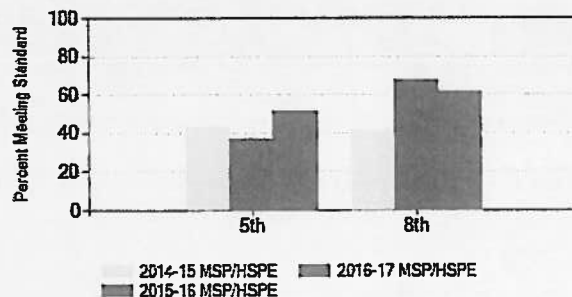
English Language Arts



Math



Science



Student Demographics

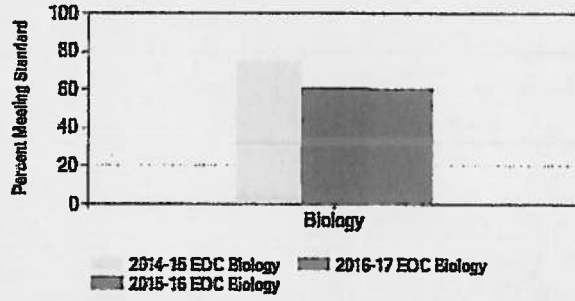
Enrollment	
October 2016 Student Count	611
May 2017 Student Count	613
Gender (October 2016)	
Male	314 51.4%
Female	297 48.6%
Race/Ethnicity (October 2016)	
Hispanic / Latino of any race(s)	236 38.6%
American Indian / Alaskan Native	14 2.3%
Asian	17 2.8%
Black / African American	6 1.0%
Native Hawaiian / Other Pacific Islander	2 0.3%
White	267 43.7%
Two or More Races	69 11.3%
Special Programs	
Free or Reduced-Price Meals (May 2017)	380 62.0%
Special Education (May 2017)	85 13.9%
Transitional Bilingual (May 2017)	105 17.1%
Migrant (May 2017)	3 0.5%
Section 504 (May 2017)	15 2.4%
Foster Care (May 2017)	11 1.8%
Other Information (more info)	
Unexcused Absence Rate (2016-17)	15 0.0%
Adjusted 4-Year Cohort Graduation Rate (Class of 2016)	36 86.1%
Adjusted 5-year Cohort Graduation Rate (Class of 2015)	32 96.9%
College/University enrollment rates of graduates	

Information on Homeless Students may be found [here](#)

Teacher Information (2016-17) (more info)

Classroom Teachers	38
Hispanic / Latino of any race(s)	3
American Indian / Alaskan Native	1
White	34
Average Years of Teacher Experience	15.6
Hispanic / Latino of any race(s)	14.7
American Indian / Alaskan Native	8
White	15.9
Teachers with at least a Master's Degree	63.2%
% of teachers teaching with an emergency certificate	0.0%
% of teachers teaching with a conditional certificate	0.0%

EOC Biology



* End of Course (EOC) Biology is administered in any grade in which the course is offered. Prior to 2015, EOC Math exams were given in any grade in which the course is offered and served as the state's accountability test in mathematics. As of 2015, EOC Math tests are taken only for the purpose of meeting assessment graduation requirements by students in the classes of 2018 and prior.

** The "Makeup" exam was given to students who had already completed the Year 1 or Year 2 coursework. It was not a "retake".

Citizen Complaint Against a School District or Other School Service Provider

Here is an overview of the citizen complaint process described fully in Chapter 392-168 WAC, Special Service Programs—Citizen Complaint Procedure for Certain Categorical Federal Programs.

- Find this WAC online: <http://apps.leg.wa.gov/wac/default.aspx?cite=392-168>.

A citizen complaint is a written statement that alleges a violation of a federal rule, law or regulation or state regulation that applies to a federal program.

- Anyone can file a citizen complaint.
- There is no special form.
- There is no need to know the law that governs a federal program to file a complaint.

Follow steps 1 through 5 to complete the citizen complaint process.

STEP 1 Use Your Local Process First

If you have followed the citizen complaint process of your school district, ESD or school service provider (subgrantee) and are unable to reach a satisfactory solution, use this citizen complaint process through OSPI.

STEP 2 File a Citizen Complaint Through OSPI

A citizen complaint must be in writing, signed by the person filing the complaint, and include:

- **Contact Information of the Person Filing the Complaint.** Your name, address, telephone number and email, if you have one.
 - **Optional:** If someone is helping you to file this citizen complaint, include **1)** their contact information, and **2)** your relationship to them — for example, family member, a relative, friend or advocate.
- **Information About the School District, ESD or School Service Provider You Believe Committed This Violation.** Name and address of the school district, ESD or school service provider (subgrantee) you think violated a federal rule, law or regulation or a state regulation that applies to a federal program.
- **The Facts — What, Who & When.** Include a description of the facts and dates, in general, of when you think the alleged violation happened.
 1. What specific requirement has been violated?
 2. When did this violation occur?
 3. Who you believe is responsible: names of all the people, and the program or organization involved.
 - **Optional:** Did you file a written citizen complaint first with the school district, ESD or school service provider? Although not required by Chapter 392-168 WAC, it is helpful if we can review a copy of your citizen complaint and the results, if any.
- **The Resolution You Expect.** A proposed solution, if you think you know or have ideas about how the issue can be resolved.

STEP 3 Mail or Fax Your Written Citizen Complaint to OSPI

Office of Superintendent of Public Instruction
Attn: Citizen Complaint-Title I, Part A
P.O. Box 47200
Olympia, WA 98504
Fax: (360) 586-3305

Citizen Complaint Against a School District or Other School Service Provider

STEP 4 OSPI Staff Process Your Complaint

Once federal program staff at OSPI receive your written complaint, here is what follows:

1. OSPI sends a copy of your complaint to the school district, ESD or school service provider (subgrantee).
2. The school district, ESD or school service provider begins a formal investigation led by a designated employee.
3. The designated employee provides the written response of the investigation to OSPI — within **20 calendar days**.
4. OSPI staff will send you a copy of the results of the investigation conducted by the school district, ESD or school provider (subgrantee).

Their response must clearly state one of two results:

- Denial of the allegations in your complaint and the reason for denial.
- Proposal of reasonable actions that will correct the violation.

If you need to provide more information about the allegations in the complaint, send that information to OSPI within **5 calendar days** of the date of the response from the school district, ESD or school service provider (subgrantee).

STEP 5 Final Decision by OSPI

OSPI will send you the final decision in writing within **60 calendar days** of the date federal program staff at OSPI received your written complaint — unless exceptional circumstances demand that this investigation take more time.

Here are the steps OSPI staff will follow to reach a final decision:

1. Review all the information gathered related to your complaint. The review could include the results of an independent, on-site investigation.
2. Decide independently whether or not the district, ESD or school service provider (subgrantee) violated a federal rule, law or regulation or a state regulation that applies to a federal program.
3. Provide you with the final decision: Findings of fact, conclusions, and reasonable measures necessary to correct any violation.
4. The district, ESD or school service provider (subgrantee) must take the corrective actions OSPI prescribes within **30 calendar days** of the final decision.
5. A citizen complaint is considered resolved when OSPI has issued a final written decision and corrective measures, if necessary, are complete.

Extend or Waive Timelines

If you as the complainant, and the school district, ESD or school service provider (subgrantee) named in your citizen complaint **agree to extend the timelines**, this agreement must be in writing and sent to OSPI **within 10 calendar days** of the date the school district, ESD or school service provider (subgrantee) received notification from OSPI.

Office of Superintendent of Public Instruction
Attn: Citizen Complaint—Title I, Part A
P.O. Box 47200
Olympia, WA 98504